VSBIT

Vermont School Boards Insurance Trust

Annual Summary Report



For the Year Ending June 30, 2022

VSBIT serves Vermont schools by assisting members in the area of risk management to protect and conserve educational resources.

VSBIT Board of Directors

On behalf of the Board, administrators and staff of the Vermont School Boards Insurance Trust (VSBIT), I am pleased to present you with VSBIT's Annual Report for the year ended June 30, 2022.

VSBIT supports Vermont's public school systems by providing pooled coverages in the areas of workers' compensation, property, liability, and unemployment compensation. We also place a heavy emphasis on mitigating risk by providing Vermont schools with programs and activities that have the goal of reducing claims and creating a healthy and safe climate for students, teachers, staff and administrators to achieve success.

VSBIT is also the primary "third party administrator" for the Vermont Educational Health Initiative (VEHI). VEHI offers health, dental, life and disability coverages to Vermont's educators, including VSTRS non-Medicare retirees.

In 2022, the environment for schools has changed dramatically both nationally and locally. Issues centering around school safety, wellness, and well being of faculty and staff; court decisions affecting education; and new rules and regulations from state and federal officials have made the services of VSBIT more important than ever.

VSBIT has added programs and services to help meet the needs of the ever-changing environment of its members. When the reinsurance market issued a blanket exclusion for communicable diseases like COVID-19, VSBIT created its own coverage. When threats towards schools began to grow in frequency, VSBIT sought out and added violent acts coverages for all of its members. As cyber-security threats increased, VSBIT offered grants for training programs as well as reimbursements for multi factor authentication software.

Beyond coverages and training, VSBIT has partnered with the Vermont School Boards Association to help create model policies and procedures in order for members to comply with new federal regulations and state statutes. Please take a look at our Annual Report and review the great things we are doing for Vermont's educational system. We are proud of our accomplishments, and I hope you are as well. Thank you.

Michael Clark, Chair VSBIT Board of Directors





President's Message

Fiscal year 2022 has been a return to some sense of normalcy as schools are back to full time in-person operations, in-person events, athletic events, field trips and more. This has also meant a return to normalcy for claims and the necessity of our risk management training programs.

One of the biggest changes we made in 2022 was completely overhauling our claim operations. VSBIT had, for many years, utilized a third party claims administrator for it claims software, staffing and review. By bringing claims in-house on July 1, 2022, and restructuring the department we hope to make our operation more efficient and user friendly.

This transition involved all facets of the organization: human resources, payroll, finance, underwriting, IT and more. Over a year of planning, an expansive search to seek out new partners for pharmacy and bill review, migrating the date and working through all the moving pieces has been a huge lift for VSBIT staff and I want to publicly thank them for all their hard work and commitment.

While the rest of the world continues to face unpredictable weather events and rapid change, here in Vermont we continue to be more stable and predictable—a trait that reinsurers prefer to see and underwrite. VSBIT is attractive to our reinsurance partners. Once again we were able to obtain an excellent renewal rate with small coverage changes for the membership this year.

Despite the uncertainties of claims and investment returns, VSBIT's Multi-Line and Unemployment programs, remain member-focused and financially sound. You can read more about each of these programs and review VSBIT's financial statements in this Annual Report. Our annual financial audit is available on our website (http://www.vsbit.org/home/about-us/annual-report/). The FY 22 audit will be posted as soon as it is available, typically by November of each year.

VSBIT also supports all Vermont schools, regardless of participation in one of VSBIT's membership programs, through our School Management Resource Center (SMRC). This assistance includes VSBIT U, model policy and procedure development, facility operations, HR functions and more. The VSBIT website, www.vsbit.org, provides information and resources for Vermont schools.

I encourage you to also read the VEHI Annual Report at www.vehi.org to learn about the work of our Wellness Team as well as VEHI's health, dental, and LTD/life programs that VSBIT staff administer and support under the leadership of Bobby-Jo Salls.

Our top priority at VSBIT continues to be member service. We are your risk management partner and I encourage you to reach out to me or any of our staff if we can answer a question or provide assistance.

Jonathan Steiner

BOARD OF DIRECTORS SINCE OUR FORMATION IN 1978

1978-1979

Hubert Brooks, Pres. Harlan Adams, V. Pres. Alfred Hurley McDonald

Miller

John Gutman

1979-1980

Hubert Brooks, Pres. Harlan Adams, V. Pres. Alfred Hurley McDonald

Miller

John Gutman

1980-1981

McDonald Miller, Pres. Harlan Adams, V. Pres.

Alfred Hurley Leslie Seaver Arthur McCann

1981-1982

McDonald Miller, Pres. Harlan Adams, V. Pres.

Alfred Hurley Leslie Seaver Arthur McCann

1982-1983

McDonald Miller, Pres. Alfred Hurley, V. Pres.

Leslie Seaver Arthur McCann **David Thomas**

1983-1984

McDonald Miller, Pres. Alfred Hurley, V. Pres.

Leslie Seaver **David Thomas Ruth Sabol**

1984-1985

McDonald Miller, Pres. Alfred Hurley, V. Pres.

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1985-1986

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Ruth Sabol Ray Proulx Charles Taylor

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Ruth Sabol Charles Taylor Thomas O'Brien

1988-1989

David Thomas, Pres. Ray Proulx, V. Pres.

Ruth Sabol Charles Taylor Thomas O'Brien

1989-1990

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Ray Proulx, V. Chair Ruth Sabol

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David Thomas, Chair Ray Proulx, V. Chair

Ruth Sabol Charles Taylor Thomas O'Brien

1991-1992

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Brad Towne

Thomas O'Brien/Vacant

1992-1993

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Melisande Mayotte, V. Chair

Ray Proulx Mary West Patrick Quigley

1993-1994

Melisande Mayotte, Chair

Ray Proulx, V. Chair

Mary West Martha Heath Orise Ainsworth

1994-1995

Melisande Mayotte, Chair Ray Proulx, V. Chair

Mary West Martha Heath

Orise Ainsworth

1995-1996

Melisande Mayotte, Chair

Ray Proulx, V. Chair

Mary West Martha Heath Steve Hier

BOARD OF DIRECTORS SINCE OUR FORMATION IN 1978 (continued)

1996-1997 David Thomas, Chair Ray Proulx, V. Chair Mary West Martha Heath Steve Hier	2002-2003 David Thomas, Chair Ray Proulx, V. Chair Martha Heath Chaunce Benedict Steve Bartlett	2008-2009 Steve Hier, Chair Laura Soares, V. Chair John Everitt Robert Giroux Steve Post
1997-1998 David Thomas, Chair Martha Heath, V. Chair Mary West Steve Hier Chaunce Benedict	2003-2004 Ray Proulx, Chair David Thomas, V. Chair Steve Bartlett Martha Heath Mary Sherrer	2009-2010 Laura Soares, Chair John Everitt, V. Chair Steve Hier Robert Giroux Steve Post
1998-1999 David Thomas, Chair Martha Heath, V. Chair Mary West Steve Hier Chaunce Benedict	2004-2005 Ray Proulx, Chair David Thomas, V. Chair Robert Giroux Laura Soares Mary Sherrer	2010-2011 Laura Soares, Chair Robert Giroux, V. Chair John Everitt Steve Hier Steve Post
1999-2000 David Thomas, Chair Martha Heath, V. Chair Mary West Steve Hier Chaunce Benedict	2005-2006 Dave Thomas, Chair Steve Hier, V. Chair Ray Proulx Laura Soares Mary Sherrer/John Everitt	2011-2012 Laura Soares, Chair Robert Giroux, V. Chair Steve Post Steve Hier Bob Rosane
2000-2001 David Thomas, Chair Martha Heath, V. Chair Mary West Steve Hier Chaunce Benedict	2006-2007 Steve Hier, Chair Laura Soares, V. Chair John Everitt Ray Proulx Dave Thomas	2012-2013 Robert Giroux, Chair Steve Post, V. Chair Ron Ryan Brenda Fleming Emily Long
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BOARD OF DIRECTORS SINCE OUR FORMATION IN 1978 (continued)

2014-2015

Robert Giroux, Chair Brenda Fleming, V. Chair

Ron Ryan Emily Long Stuart Weppler

2015-2016

Robert Giroux, Chair Brenda Fleming, V. Chair

Ron Ryan Emily Long Stuart Weppler

2016-2017

Robert Giroux, Chair Brenda Fleming, V. Chair Ron Ryan Emily Long Stuart Weppler

2017-2018

Stuart Weppler, Chair Robert Giroux, V. Chair Brenda Fleming Emily Long Michael Clark

2018-2019

Stuart Weppler, Chair Robert Giroux, V. Chair Brenda Fleming Michael Clark Steve Hier

2019-2020

Robert Giroux, Chair Steve Hier, V. Chair Brenda Fleming Michael Clark Mike Bailey 2020-2021

Michael Clark, Chair Robert Giroux, V. Chair Brenda Fleming

Steven Hier Mike Bailey

2022-2023

Michael Clark, Chair Robert Giroux, V. Chair Brenda Fleming

Steven Hier Scott Brown

Corporate Officers

President: Jonathan Steiner Vice President: Michael Clark Secretary: Brenda Fleming



VSBIT Staff

Jonathan Steiner	President/CEO	Ken Canning	Multi-Line Program Manager
Chris Roberts	Manager of Finance	Bobby-Jo Salls	VEHI Program Manager
Gillian Pieper	Health Promotion Specialist	Amy Gilbert	Wellness Program Coordinator
Ashley Johnson	Wellness Program Coordinator	Jessica Valler	VEHI Program Assistant
Angela Tremblay	Program Coordinator / Accounting Clerk	Larae Cirignano	IT Coordinator
Lisa Locke	Administrative Assistant	Patty Greene	Claims Adjuster
Pam Kish	Claims Adjuster	Joellen Demers	Claims Assistant
Leah McGinley	Claims Assistant	David Pickel	Manager of Risk Services
Ben Prevost	Risk Management Consultant	Heidi Joyce	Risk Management Consultant
Lorie Whittemore	Underwriting Coordinator		





The School Management Resource Center (SMRC) was established in 1998 to further VSBIT's non-profit mission to support all Vermont public schools regardless of membership in the VSBIT Multi-Line or Unemployment Insurance Programs. We continue to explore areas where our risk management expertise and assistance can make a meaningful difference in all pre-K-12+ schools.

Some of the ways the SMRC supports Vermont public schools include:

- Financial support to VSBA via a Service Agreement that addresses the following areas:
 - The VSBA monitors legislative activity and keeps VSBIT apprised of issues in which we have an interest. Together, our organizations responded to legislative proposals where our interests align.
 - VSBIT works together with VSBA to ensure model policies reflect risk management principles, and VSBIT has developed companion model procedures. SMRC funds are used to secure legal assistance and review of the policies and procedures.
 - VSBA incorporates risk management topics in its professional development and resources for school boards.
 - VSBIT continues to meet weekly with VSBA and VSA to foster cooperation. VSBA provides quarterly
 reports to VSBIT on all activities under the Agreement, and the Agreement is monitored throughout the
 year and adjusted if necessary.
 - O SMRC funds legal assistance to VSBA to support the Statewide Commission on School Employee Health Benefits. In 2021, the second round of Commission negotiations went to a fact finder, and then an arbitration panel. The employee commissioners' last best offer was ultimately selected. However, the work of the VSBA representatives helped to slightly reduce the HRA obligations for licensed employees and continues to move all employees to a 20% contribution to premium.
- SMRC funded work performed by legal counsel to develop the following model procedures to accompany
 model policies that require superintendents to develop a companion procedure. The first release included
 the following model procedures:
 - o Education Records
 - Volunteers and Work Students
 - Participation of Home Study Students
 - Student Attendance
 - o Pupil Privacy Rights
 - o Responsible Computer, Network, and Internet Use
- SMRC funded legal resources to review ACT 173 rule making and its impact on Special Education.
- VSBIT developed risk management toolkits to help reduce the risk of liability losses in the area of school board legal and employment practices including:
 - A Title IX toolkit was developed by legal counsel that provides schools guidance in how to implement the new grievance procedures that were put into effect by the federal government. The

- toolkit provides a model policy, general process forms, and tools for each of the four roles in the process.
- The HHB toolkit was revamped with new resources and tools for the investigator, designated employee, building administrator as well as a new module specific to school staff/employees. Updates to the school board and superintendent sections are expected to be completed by the end of March 2022.
- VSBIT-U provided twelve (12) training sessions in FY22, all of which were held remotely. There were four (4) on Title IX and six (6) regarding Hazing, Harassment and Bullying (HHB). along with one (1) FMLA and one (1) on ADA. The trainings were conducted by Heather and Pietro Lynn of Lynn, Lynn, Blackman & Minitsky (LLBM).
 - o The Title IX sessions were attended by more than one-hundred and fifty (150) people in total. The sessions provided training for the New Title IX Regulations for schools, including defining sexual harassment, intake & assessment, the grievance process and post grievance process.
 - The HHB sessions were attended by more almost four hundred (400) people and the content was an in-depth treatment of policy definitions, the process for responding to information of potential HHB violations, and investigations to determine policy violations.
 - New in FY22, we added a monthly HHB Brown Bag Lunch series of Q&A sessions with Heather Lynn where members can ask questions in a relaxed setting.

VISBIT-U is a valuable resource and is heavily relied upon by both members and non-members alike for annual HHB and Title IX training. In FY23 there will be additional topics covered as well as these perennial favorites.

VSBIT is pleased to provide the above training resources and more via the School Management Resource Center (SMRC) in support of our school communities state-wide.

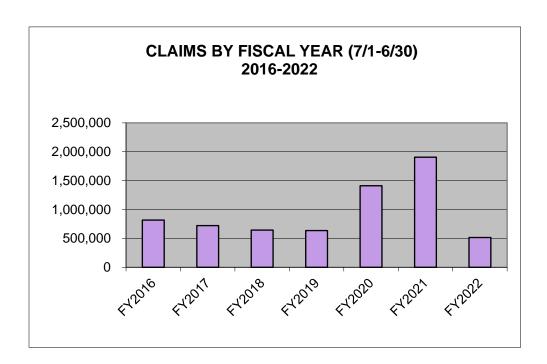


Unemployment Program Summary

The VSBIT Unemployment Program began as the initial program of the Trust in 1978 with 61 districts participating and has since grown to 107 members in 2021-2022. VSBIT member districts are considered reimbursable employers to the state, responsible for paying the cost of actual claims each quarter. VSBIT makes these payments on members' behalf, using member contribution dollars. This allows VSBIT member districts to have the advantages of both paying actual claims costs and a predictable contribution rate. VSBIT engages a TPA, Equifax, to support employers in verifying claims and protesting claims when appropriate.

The Vermont Department of Labor experienced overwhelming demand for unemployment benefits in FY20 which continued to increase in FY21 due to the COVID-19 pandemic. For FY21 alone they paid out over \$3.9 million to claimants charged against VSBIT member school districts. Fortunately, the Federal Cares Act provided 50% relief for the July-March charges and 75% relief for April-June. However even after the relief, total FY 21 claims paid were still over \$1.8 million as compared to \$1.4 million in FY 20. FY21 was the highest claims year in the history of VSBIT. For FY22, claims dollars decreased to just over \$509,000.

For FY22 rates, the VSBIT Board approved a 10% increase to the rate structure. Rates range from .06-1.17% plus a high-risk adjustment factor for those districts that had paid claims in excess of \$1,000 above their contribution over a three-year period. VSBIT rates continue to compare favorably to the State rates, which range from 1.1% - 7.7%. VSBIT continues to apply its rates to the first \$8,000 in wages per employee while the State now taxes the first \$14,100.





The VSBIT Multi-Line Program provides comprehensive coverage, robust risk management programs and services and additional support to over 90% of Vermont K-12 public schools.

In Fiscal year 2022 the Multi-Line program underwent a significant reorganization of the Claims Department. Claims handling was brought in-house for the first time in the Program's history. This included, purchasing and implementing our own claims management system and negotiating new relationships with different vendor partners for bill review and pharmacy benefits management. We also introduced new risk management initiatives and coverage programs in FY22 highlighted below.

VSBIT provides Multiple-Lines of coverage to Members including:

Workers Compensation Property

General Liability Flood and Earthquake Sexual Abuse and Molestation Equipment Breakdown

Volunteer Workers Medical Payments Builders Risk School Nurse/Counselor Professional Cybersecurity

School Statutory Liability Violent Events and Crisis Situations

Work Based Learning Environmental Liability

School Board Legal Liability Automobile Liability and Physical Damage

Employment Practices Liability Special Events Liability IEP and Due Process Legal Expense Catastrophic Student Accident

Non-Monetary Relief Legal Expense Crime, Employee Theft and Faithful Performance

Highlights of member benefits provided in FY22 include:

- VSBIT reviewed and approved 68 grant requests from Members totaling over \$273,000.00. The grants were
 used to address Cybersecurity, HR, Training, Legal, Safety, Building Security issues as well as Playground
 and Ergonomics risk factors identified by onsite inspections conducted by Multi-Line Risk Management
 Consultants.
- Answered two-hundred-fourteen (214) questions submitted via the HR Help Button. Members were provided with actionable legal advice by VSBIT funded consulting attorneys.
- Added a communicable disease coverage extension in response to the reinsurer's total exclusion. We are providing \$100,000 liability coverage and \$100,000 defense cost coverage on both the General Liability and School Board Legal Liability coverage forms.
- Increased Flood Coverage from \$17,500,000 to \$22,500,000 for all flood excluding zone A. Zone A Flood coverage increased from \$5,000,000 to \$7,500,000 per occurrence.
- Purchased crisis situations coverage and risk management program from Gallagher Crisis Protect (GCP). Provides up to \$5,000,000 in liability coverage.

- Initiated Phase 2 of the water/temperature/humidity sensor program and will now be in over 55 member schools.
- Partnered with HCA to begin a Trust-wide reappraisal of all building in the program. HCA will look at approximately one-quarter of our properties each year for the next four years, take a year off, and then start the cycle over.
- Partnered with KnowBe4 to offer all Vermont K-12 public schools an opportunity to receive the world's largest security awareness training and simulated phishing platform at discounted rates.
- Introduced a new Targeted Risk Management Grant for Multi-Line members that focused on cyber security for FY22 and will renewed for FY23. The grant covers up to \$2,500 per member per fiscal year.
- Partnered with RPA and Gates Consulting to offer members an affordable package of services including cyber risk assessment, quarterly vulnerability scans, policy and response templates, consultation with a virtual chief information security officer, and an optional add-on for security phishing and awareness training.
- Various Risk Management services including:
 - o VSBIT sponsored and Multi-Line consultants provided three trainings at the Vermont School Custodian and Maintenance Association.
 - Multi-Line consultants provided free OSHA 10 training and cards to 23 school maintenance and custodial staff.
 - o Multi-Line provided schools with RFP and contract templates to assist schools with ESSER funds.
 - o Multi-Line consultants delivered (free) playground safety signs to all SU/SDs.
 - o Multi-Line consultants inspected over 100 playgrounds and delivered (free) hand-washing posters and prevention of slips, trips, and falls posters to all SU/SDs.
 - o Multi-Line staff conducted monthly safety webinars.
 - o Multi-Line staff presented a virtual session to Tri-State ASBO on Safety Culture.
 - Multi-Line accompanied Traveler's reinsurance company on property inspections at 8 schools and continued to follow-up with open recommendations.

The VSBIT Multi-Line Program is a shining example of Vermont public schools banding together for their mutual benefit as an intermunicipal insurance association authorized in statute by the VT Legislature and overseen by the Department of Financial Regulation. As a non-profit member-owned and governed self-insured risk pool we continue to prove that there is strength in unity. With broad-based coverages designed specifically for Vermont schools, professional claims management, and proactive risk management solutions we are here to work for you, and only you, our members: Vermont pre-K-12+ public schools.



VERMONT SCHOOL BOARDS INSURANCE TRUST, INC.

COMBINING STATEMENT OF NET POSITION

FOR THE YEAR ENDED JUNE 30, 2022

	Unemployment Insurance	Multi-Line	General Reserve	Unemployment Reserve	Multi-Line Reserve	General Operating	Total
Assets:							
Cash	\$ 189,467	\$ 8,359,036 \$	501,769 \$	0	\$ 0	\$ 181,552	\$ 9,231,824
Investments	0	24,069,612	27,404,011	3,410,778	3,917,012	0	58,801,413
Contribution Receivable	313	50,000	0	0	0	0	50,313
Other Receivables	16,884	537,895	4,550	0	0	86,567	645,896
Prepaid Expenses	0	276,856	0	0	0	16,954	293,810
Property, Plant and Equipment-Net of \$908,801 Accumulated							
Depreciation	0	0	0	0	0	3,083,763	3,083,763
Total Assets	206,664	33,293,399	27,910,330	3,410,778	3,917,012	3,368,836	72,107,019
Liabilities:							
Accounts Payable	0	157,701	6,243	0	0	11,640	175,584
Accrued Payroll and Payroll Taxes	0	0	0	0	0	215,832	215,832
Claims Payable	77,371	0	0	0	0	0	77,371
Claims to be Paid	0	7,583,626	0	0	0	0	7,583,626
Anticipated Claims not Reported	0	3,874,000	0	0	0	0	3,874,000
Other Liabilities	0	147,580	0	0	0	57,601	205,181
Reserve for Unallocated Loss	0	1 000 000	0	0	0	0	1 000 000
Adjustment Expenses	0	1,800,000		0		0	1,800,000
Total Liabilities	77,371	13,562,907	6,243	0	0	285,073	13,931,594
Net Position	129,293	19,730,492	27,904,087	3,410,778	3,917,012	3,083,763	58,175,425
TOTAL LIABILITIES AND NET POSITION	206,664	33,293,399	27,910,330	3,410,778	3,917,012	3,368,836	72,107,019



VERMONT SCHOOL BOARDS INSURANCE TRUST, INC.

COMBINING STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET POSITION

FOR THE YEAR ENDED JUNE 30, 2022

	τ	Jnemployment Insurance	Mult	i-Line	General Reserve		Unemployment Reserve	Multi-Line Reserve		General Operating	_	Total
Revenue:												
Program Contributions	\$	935,843	\$ 13	,448,213	\$ 0	\$	0	\$ 0	\$	0	\$	14,384,056
Other Income		0		4,632	29,545		0	0		1,100		35,277
Investment Income - Interest and Dividends		199		369,691	1,894,085		212,689	129,373		277		2,606,314
Investment Income/(Loss) - Other		0	(3,	174,587)	 (7,483,397)	_	(892,946)	(633,160)		0		(12,184,090)
Total Revenue		936,042	10	,647,949	 (5,559,767)	-	(680,257)	(503,787)	· -	1,377	_	4,841,557
Expenses:												
Net Change in Claims Paid and Reserved		515,326	7	,538,525	0		0	0		0		8,053,851
Reinsurance Premiums		0	3	,259,190	0		0	0		0		3,259,190
Administration Fees to Outside Administrator		38,619		827,271	0		0	0		0		865,890
Other Program Expenses		452	1	,511,528	22,094		0	0		0		1,534,074
General and Administrative Expenses		78,650	1	,181,974	324,677		0	0		1,100		1,586,401
School Management Resource Center Expenses		0		0	 340,706	_	0	0	· <u>-</u>	0	_	340,706
Total Expenses		633,047	14	,318,488	 687,477	-	0	0	· -	1,100	_	15,640,112
Net Income/(Loss)		302,995	(3,	670,539)	(6,247,244)		(680,257)	(503,787)		277		(10,798,555)
Distributions to Members		0		0	 0	_	0	0	. <u> </u>	0	_	0
Net Income/(Loss) After Distributions		302,995	(3,	670,539)	 (6,247,244)	_	(680,257)	(503,787)	· <u>-</u>	277	_	(10,798,555)
Transfers:												
Transfers In/(Out)		0		0	 (1,194,298)	_	0	(129,373)	. <u> </u>	1,323,671	_	0
Total Transfers	_	0		0	 (1,194,298)	_	0	(129,373)	· <u>-</u>	1,323,671	_	0_
Change in Net Position		302,995	(3,	670,539)	(7,441,542)		(680,257)	(633,160)		1,323,948		(10,798,555)
Net Position - July 1, 2021		(173,702)	23	,401,031	 35,345,630	_	4,091,035	4,550,172	· <u>-</u>	1,759,815	_	68,973,981
Net Position - June 30, 2022	\$	129,293	19	,730,492	 27,904,087	=	3,410,778	3,917,012	· <u>-</u>	3,083,763	\$ _	58,175,425

Our Mission

VSBIT serves Vermont schools by assisting members in the area of risk management to protect and conserve educational resources.

Our Vision

Driven by a commitment to respond to the needs of Vermont schools, and guided by our values, we shall offer cost effective and innovative risk management services to member organizations in areas where our presence in the marketplace can make a meaningful difference.

Our Values

In conducting ourselves individually and collectively, we will be:

Trustworthy
Caring and Respectful
Innovative and Collaborative
Fiscally Responsible



Visit us online at:

www.vsbit.org