

Self-Audit Safety Checklist for Pool Mechanical Areas

Purpose: This checklist is a guide to help create a safe workplace and to reduce the risk of work-related injuries. This is not a complete list, but includes some key items needed to initiate a safety program at your school. These guidelines are based on OSHA Standards (29 CFR 1910).

Electrical	Y	N	Correction Required	Date/ Initials
Electrical outlets and switches - cover plates installed				
Receptacles are grounded				
Receptacles in wet locations have GFCI				
Extension cords are not used for permanent wiring				
Power cords - electrical grounding pins (3-prong) intact				
Circuit panels have circuits labeled				
Circuit panels and boxes - unused openings are covered				
Circuit panels - access to panels is kept clear - 36"				
Hazardous Chemicals	Y	N	Correction Required	Date/ Initials
Containers kept closed, labeled				
Safety Data Sheet (SDS) available for each product				
Eyewash provided if chemical products are corrosive				
Carbon Dioxide room has ventilation to prevent oxygen deficiency in the event of leak				
Exit signs are in place and proper size				
Ladders	Y	N	Correction Required	Date/ Initials
Portable ladders are inspected before use				
Employees trained on ladder use				
Lockout-Tagout	Y	N	Correction Required	Date/ Initials
Power is shut off and locked before equipment maintenance (i.e., pumps, filters, lighting)				
Lockout-tagout equipment is available (tags, locks)				
Mechanical Pits	Y	N	Correction Required	Date/ Initials
Railing and toe board are in place when edge is more than 4 feet above next level.				
Personal Protective Equipment (PPE)	Y	N	Correction Required	Date/ Initials
Gloves and goggles are supplied for tasks with exposure to chlorine, acid, bases, and housekeeping chemicals				
Slip, Trip Prevention	Y	N	Correction Required	Date/ Initials
Floors maintained as dry as feasible				
Wet floors cleaned immediately				
Floors kept free of tripping hazards, power cords and clutter				

Records Maintained			
Safety Data Sheet (SDS) for each product	Yes		
Fire extinguisher inspections (monthly and annually)	Yes		
Injury reports	Yes		