

<b>Snow &amp; Ice Site Documentation Report</b>		Date: _____
School Name: _____	Address: _____	Time work began: _____ am pm
Employee(s): _____		Time exited site: _____ am pm
<b>Site conditions upon arrival:</b> Accumulation: _____"  Snow moisture: [Dry/powder] [Moderate] [Wet/heavy] [Slush] [Just Plowed]  Drifting Present: [Y] [N] Ice: [Y] [N]  Traffic: [None] [Occasional] [Light] [Moderate] [Heavy]  Obstructions to note: _____	<b>Weather Conditions during service:</b>  Current Precipitation: [None] [Flurries] [Moderate Snow] [Rain] [Sleet] [Heavy Snow/whiteout] [Freezing rain]  Conditions: [Calm] [Breezy] [Windy] Cloud cover: [Sunny/clear] [Cloudy]  Other extreme/atypical weather notes: _____	
<b>Work Performed:</b>		
<b>Plowing &amp; Clearing</b>  <div style="text-align: center;"><b>Roads &amp; Lots</b></div> <input type="checkbox"/> Plowing – All areas <input type="checkbox"/> Plowing – Partial <input type="checkbox"/> Entrance / Exit <input type="checkbox"/> Handicap <input type="checkbox"/> Road & Roadways [Front] [Rear] [Side] [Other] <input type="checkbox"/> Parking Areas [Front] [Rear] [Side] [Other] <input type="checkbox"/> Loading Docks/Delivery Area <input type="checkbox"/> Bus Lane <input type="checkbox"/> Ramps <input type="checkbox"/> Dumpsters/trash receptacles <input type="checkbox"/> _____  <div style="text-align: center;"><b>Walks</b></div> <input type="checkbox"/> Clear Sidewalks – All areas <input type="checkbox"/> Clear Sidewalks – Partial <input type="checkbox"/> Entrance door(s) <input type="checkbox"/> Service doors <input type="checkbox"/> Ramps <input type="checkbox"/> Steps <input type="checkbox"/> Walks [Front] [Rear] [Side] [Other] <input type="checkbox"/> _____  <b>Site Check Only</b> <input type="checkbox"/> No Service Performed	<b>Ice Management</b>  <div style="text-align: center;"><b>Roads &amp; Lots</b></div> <input type="checkbox"/> De-Ice – All areas <input type="checkbox"/> De-Ice – Partial <input type="checkbox"/> Entrance / Exit <input type="checkbox"/> Handicap <input type="checkbox"/> Road & Roadways [Front] [Rear] [Side] [Other] <input type="checkbox"/> Parking Spots / Areas [Front] [Rear] [Side] [Other] <input type="checkbox"/> Loading Docks/Delivery Area <input type="checkbox"/> Bus Lane <input type="checkbox"/> Ramps <input type="checkbox"/> Dumpsters/trash receptacles <input type="checkbox"/> _____  <div style="text-align: center;"><b>Estimated Materials Used</b></div> Salt: _____ bags or _____ lbs. Calcium: _____ bags or _____ lbs.  <div style="text-align: center;"><b>Walks</b></div> <input type="checkbox"/> De-Ice Sidewalks – All areas <input type="checkbox"/> De-Ice Sidewalks – Partial <input type="checkbox"/> Entrance door(s) <input type="checkbox"/> Service doors <input type="checkbox"/> Ramps <input type="checkbox"/> Steps <input type="checkbox"/> Walks [Front] [Rear] [Side] [Other] <input type="checkbox"/> _____  <div style="text-align: center;"><b>Estimated Materials Used</b></div> Salt: _____ bags _____ lbs. Calcium: _____ bags _____ lbs.  <b>Site Check Only</b> <input type="checkbox"/> No Service Performed	

**This is a template that may not fit the exact needs of your location. Please customize this form to fit your needs.  
 Contact the Multi-Line program if you have any questions or would like to find out about additional snow/ice management resources.  
 802-223-6132**