

Vermont School Boards Insurance Trust (VSBIT)

Board of Director's Meeting Minutes

May 22, 2019

Present: Stuart Wepler, Brenda Fleming (by phone until 5:30), Michael Clark, Steve Hier & Bob Giroux.

Staff: Laura Soares, President and Chris Roberts, Manager of Finance, Jordan Bergeron, Multi-Line Assistant Program Manager (until 4 pm).

The meeting was called to order at 3:35 p.m., by Chair Stuart Wepler.

Public Comment: None

Approve Minutes of April 3, 2019 Board Meeting

Michael Clark made a motion, seconded by Bob Giroux, to approve the minutes of April 3, 2019. The minutes were approved as written, with Steve Hier abstaining.

Multi-Line Renewal Update

Jordan Bergeron updated the Board on the Multi-Line program coverage and reinsurance changes for FY 20:

The program added new environmental liability policy with Ironshore to cover pollution liabilities including lead in water systems. Positive WC experience and soft market lead to 4.2% decrease in reinsurance premium rates. Property reinsurance annual aggregate increased from \$850K to \$1M and included a 10.2% increase in premium. Taking into account all current lines of coverage, there will be an increase in reinsurance premium of 2.3%. When adding the new environmental liability coverage, the overall reinsurance premium increase will be 5.7%.

Actuarial Guidance Document Review

After review, the Board affirmed the guidance document.

Review and Accept 3-31-19 Financials and Dashboard

Chris Roberts reviewed the 3-31-19 financials and Dashboard, responding to questions. Steve made a motion, seconded by Michael, to accept the financials and Dashboard as presented. Motion passed.

Adopt FY 20 Budget

Laura Soares and Chris Roberts presented the FY 20 budget to the Board for consideration. Bob made a motion, seconded by Brenda Fleming, to approve the FY 20 revenue and expenses budget as presented. The motion passed.

Investment Committee Report

Bob, Chris, Tim Vincent and Stuart comprised the Committee. Chris and Bob reviewed the recommendation memo provided by the committee. The Board supported the recommendations of the Committee, and the revisions to the Investment Policy. Steve made a motion, seconded by Michael, to approve the recommendations of the Committee and adopt the Investment Policy as presented, subject to review by DFR. The motion passed. The Board commended the committee for its work.

VEHI Service Agreement Update and Potential Authorization Request

The VSBIT Service Agreement with VEHI will renew for a three year term on July 1. As indicated in the letter Bob provided to VEHI on March 25th, VSBIT is open to amending the Service Agreement during that term if mutually agreed by both parties. Steve made a motion, seconded by Michael, to authorize Bob to work with legal counsel to draft a letter to VEHI outlining the areas VSBIT would like to address in the Amendment. The motion passed.

Plan For 2019 Annual Membership Meeting

a. Set date and time of meeting and set date of close of Membership Books

A motion was made by Michael, seconded by Steve, to set the date and time of the meeting for November 8, 2019 at 8:00 am at Lake Morey Resort and to set the date to close the Membership Books on October 25, 2019. The motion passed.

b. Identify seats up for election

Stuart Wepler's seat is up for election. Stuart no longer serves on a school board and therefore is no longer eligible to be considered for another term. The committee will seek other nominations. Bob Giroux's at-large seat is up for election. Michael made a motion to waive the term limits for

Bob Giroux to allow the committee to consider Bob for another term if he is interested. Steve seconded the motion, and the motion passed with Bob Giroux abstaining.

c. Discuss Nominating Committee Responsibilities

Steve, Michael and Laura form the Nominating Committee. They will solicit nominations, identify candidates and develop a slate to bring to the membership at the Annual Meeting in November. They will keep the full Board apprised.

Annual Review of Bylaws and Articles of Incorporation

a. Does the Board wish to consider any changes?

The Board reviewed the Bylaws and Articles of Incorporation. Neither Board nor staff have any changes to consider at this time.

Update on 2019 Strategic Objectives:

a. Review and Discuss 2019 Member Survey Results

There was a general discussion on the member survey responses. Laura shared that the entire staff reviewed the responses as a group. It is clear there is an ongoing need to communicate around the Mission and work of VSBIT. Strategies to differentiate VSBIT from VEHI and VSBA, both throughout the year and in the survey process, were discussed. Staff believe it would be helpful to engage marketing expertise. What VSBIT really wants to market and communicate is behavior change – developing good habits and translating knowledge into actions. We would benefit from assistance in developing messages targeted toward each audience we work with – principals, facilities managers etc. The Board supported this approach.

Set Next Meeting of the Board

Tentatively set for October 10th at 3: 30 pm.

Adjournment

There being no further business, the meeting adjourned at 6:30 p.m.

Respectfully submitted by: Laura Soares