



Vermont School Boards Insurance Trust
52 Pike Drive
Berlin, VT 05602
802/223-5040

MEMO

To: VSBIT Member School Board Chairs, Superintendents and Business Officials
From: Jonathan Steiner, President
Date: October 1, 2021
Re: **VSBIT Revised Annual Meeting Notice**

Due to the continued concerns with COVID and the Delta variant, the Vermont School Board Insurance Trust (VSBIT) has changed our Annual Meeting to a remote meeting. The meeting will now be held remotely on Wednesday, **October 27, 2021 at 5:30PM**. The meeting link will be sent to all authorized representatives indicated by proxy to vote. If you would like the link to attend the Annual Meeting, please reach out to Lisa Locke at lisa@vsbit.org.

We hope you will join us to elect two Directors to the Board - there will be an election for one two-year at-large term, currently held by Robert Giroux, and one three-year superintendent term, currently held by Michael Clark. Both have indicated a willingness to serve another term and both have been nominated as a proposed slate by the Board.

After the election of Directors, we will share the accomplishments of the Trust over the past year and answer questions from members. Our Annual Report will soon be posted online. At least two years of financial audits are always available as well; our most recent audit will be posted in early November. All documents can be found on our website at www.vsbit.org.

We hope you will join us at the Annual Meeting. As a reminder, each member entity is entitled to one vote for each program (Multi-Line and/or Unemployment) of which they are a member. The membership books close at 4 PM on October 22nd; the final list will be posted online at www.vsbit.org. Members may vote during the zoom meeting by designating an authorized representative to attend the meeting or by vote via proxy by appointing the VSBIT Board to vote on their behalf. If you have not already done so, we ask each member to complete **Exhibit B: Proxy/Certificate of Authority**, which were previously mailed to you on July 1, 2021. Please **send it ahead** of the meeting to the address below.

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Attention: Jonathan Steiner
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Berlin, VT 05602